

347—82.5(88B) Removal or encapsulation project records. The permit holder shall keep a record of each asbestos project it performs and shall make the record available to the division at any reasonable time. Records required by these rules shall be kept for at least six years. The records shall include:

1. The name, address and license number of the individual who supervised the asbestos project and of each employee or agent who worked on the project.
2. The location of and a description of the project and the amount of asbestos material that was removed.
3. The starting and completion dates of each instance of removal or encapsulation.
4. A summary of the procedures that were used to comply with all applicable standards.
5. The name and address of each asbestos disposal site where the waste, containing asbestos, was deposited.
6. A receipt from the asbestos disposal site shall be kept indicating the amount of asbestos which was deposited and the date of the deposit.